

ARCHDIOCESE OF PITTSBURGH AND WESTERN PENNSYLVANIA  
ARCHDIOCESAN COUNCIL MEETING MINUTES  
22 JUNE 2010  
REGISTER NO. 401

---

A meeting of the Archdiocesan Council took place at the Cranberry Twp. Archdiocesan Center on June 22, 2010. His Grace, Bishop MELCHISEDEK called the meeting to order with prayer at 6:35 PM.

In addition to His Grace, the following members of the Archdiocesan Council were present: Archpriests/Priests P. Ziatyk (Chancellor), Igumen Patrick (Carpenter), W. Evansky (Secretary), D. Hendershot (Treasurer), J. Kopcha, A. Matychak, P. Suda, J. Wargo; Dcn. Joseph Mell; Subdcn. John Schultz; Messrs. G. Avdakov, S. Daniels, G. Nescott; G. Sidorick, R. Skvir.

1. A *motion* was made (R. Skvir/ G. Avdakov) to dispense with the reading of the minutes from the February 23, 2010, meeting. *Motion passed unanimously.*
2. A *motion* was made (G. Nescott/ Igumen Patrick Carpenter) to accept the February 23, 2010, secretarial report as previously sent to each of the members. *Motion passed unanimously.*
3. The secretary read a letter of thank-you written by Bishop MICHAEL in his capacity as Dean of St. Tikhon's Seminary for the scholarship check sent to two of the STS students from our Archdiocese.
4. A written treasurer's report was submitted and commented upon by the Council members. Fr. Suda noted that NexTier Bank is about to be absorbed by Northwest Bank. A *motion* was made (Fr. P. Suda/ S. Daniels) to accept the report as submitted. *Motion passed unanimously.*

Old Business

1. His Grace reported that the survey on the Cranberry Twp. property has been completed. (His Grace brought a survey map to the meeting for reference.) The survey shows that there are two encroachments by neighbors on our property - - - one is a neighbor mowing grass; the other is a small shed built on our property. (His Grace made reference to property parcels on the map.) It was suggested that a realtor in the Cranberry area be contacted to ascertain accurate property valuation as well as that a real estate lawyer be sought for advice. A discussion of the pros and cons of approaching these neighbors about these encroachments then led into a discussion concerning the possible establishment of a mission parish on the Cranberry property, a goal of the bishop.
2. His Grace then mentioned the idea of hiring an external auditor to prepare an auditing report for the 2010 Archdiocesan Assembly in November. All of the past year's Auditing Committee declined re-nomination. This person would need to be a Certified Public Accountant specializing in non-profit organizations. A *motion* (Igumen Patrick Carpenter/ G. Nescott) was made to authorize the bishop to expend up to a maximum of \$5,000.00 for an external audit for this year (2010). *The motion passed (7-positive/ 4-negative)* after a discussion.
3. A *motion* was then made (Igumen Patrick Carpenter/ G. Avdakov) and *passed unanimously* to go into executive session to discuss subject matter requiring confidentiality.

(Having concluded the subject matter, the Council exited the executive session.)

### New Business

1. Bids for improvements to the house's heating system as well as installation of whole-house air conditioning were opened and discussed. It was reported that a family within the Archdiocese has committed to donating at least \$5,000.00 towards this new system. A *motion* (G. Nescott/ S. Daniels) to accept the Lia proposal was made with air duct cleaning and proper "zoning" of the house to be included. *Motion passed unanimously.*
2. Asphalt maintenance bids for the driveway and parking lot was the next topic with the received written bids reviewed. A *motion* (G. Nescott/ G. Avdakov) to accept the Holbein bid (\$7,188.00) was made. *Motion passed - one negative vote.*
3. A bid for two projects to repair the pavilion was discussed next. The council was reminded that a motion was made and passed two years ago to move the icon shrine to the pavilion. It was reported that the current bidder estimated verbally that it would cost \$300 - \$400 to move the icon and demolish the old structure formerly around the icon. This would be in addition to the bid in hand. It was decided by consensus to obtain a second bid before acting - Wayne Truckley would be specifically contacted. It was also agreed upon by consensus that moving on these repairs prior to the August 15 Family Day is imperative, therefore, R. Skvir would provide updated materials via an e-mail sent by the secretary. It was agreed upon recommendation of the secretary that the vote would be a straight-forward vote (proposal "A" - proposal "B" - abstain) with a required response from each council member within 72 hours of when the secretary sends the e-mail. This updated material would also included the necessary plumbing work to make the kitchen and rest rooms functional.
4. The chancellor reported that the 2010 Family Day has been moved to August 15<sup>th</sup> due to a conflict on the bishop's schedule. Fr. John Govrusik, the Johnstown-Altoona Dean, informed the chancellor that it is not practical for that deanery to transport prepared foods from that great of a distance safely. Fr. Igor Soroka, Mon-Valley Dean, has agreed for that deanery to sponsor this year's event instead.
5. Problems with diocesan bulk mailings was mentioned and discussed. J. Schultz would get a bid from a professional printer to prepare and mail the material to be reviewed for cost effectiveness.
6. With the retirement of Fr. P. Suda, the finance committee will be composed of His Grace, the chancellor, the treasurer, R. Skvir, and S. Daniels. They will meet in August to prepare a preliminary budget for the council to review/modify/approve. (*Secretarial Note: Fr. Joseph Wargo was later added to this committee and participated in the budget preparation process.*)
7. Fr. Wargo noted that a Lyndora parish member is willing to donate a Panadex machine to the Archdiocese --- it was gratefully accepted.

8. A *motion* (J. Schultz/ Igumen Patrick Carpenter) was made for the Archdiocese to purchase a \$150.00 ad in the national convention book of the F.O.C.A. event being held here during Labor Day weekend. *Motion passed unanimously.*  
It was then suggested to His Grace that it might be appropriate for the bishop to inform the diocesan parishes and clergy that they are invited to close on September 5 and come to the Hierarchical Liturgy being held at the Westin Convention Center Hotel at 9:30 AM concelebrated by His Grace and Metropolitan JONAH. His Grace noted this suggestion.
9. The topic of parishes of the Archdiocese using the pavilion for parish picnics was mentioned. The consensus was that this is fine as long as no alcohol is involved. (An insurance rider or a temporary liquor license is otherwise required.)
10. The next meeting of the Archdiocesan Council was set for August 11, 2010 (6:30 PM.)
11. A *motion* to adjourn was made (Fr. P. Suda/ Fr. J. Kopcha) and *unanimously passed* at 9:11 PM. His Grace led the council in a closing prayer.

Respectfully submitted,

//signed//

---

Very Rev. William J. Evansky  
Archdiocesan Secretary

//signed//

---

Bishop MELCHISEDEK  
Bishop of Pittsburgh and Western Pennsylvania

//signed//

---

Very Rev. Paul R. Ziatyk  
Archdiocesan Chancellor